

Minutes of the meeting of Cherhill Parish Council held at Yatesbury Village Hall on Thursday 30 November 2017 at 7.30 pm

Present:

Martin Purslow - CPC Chairman
Simon Tomlinson - CPC Vice Chairman
David Evans - CPC Councillor
David Grafton - CPC Councillor
John Cavanagh - CPC Councillor

Paula Purslow - CPC Acting Clerk
Wiltshire Councillor Alan Hill
3 members of the public

3361 Apologies

Apologies were received from Councillor Mike Wilkins

3362 Declaration of Interests

There were no declarations of interest

3363 Public Participation

Wiltshire Councillor Mr A Hill attended the meeting to update the Parish Council on the five planning applications received from Hills Waste and the likely consequences. Discussions followed and the Parish Council agreed to respond to Hills Waste that there should be a proviso that proper and clear signage for lorries entering the site are provided, together with a rest stop inside the western gate.

Mrs A Henshaw reported another incident of fly tipping at Nolands, which has not yet been reported to Wiltshire Council. Cllr J Cavanagh reminded Mrs Henshaw of the app used to report such incidents in the future.

Mrs H Crawshaw attended to ask the Parish Council for advice on setting up an informal group to help local villagers, following minor incidents. Mrs Crawshaw had unfortunately fallen a few weeks previously and had to wait 3 hours before an ambulance could attend to her. She reported that she had used the local Facebook site which had been very helpful. Cllr Tomlinson suggested the Parish Council could run an 'event clinic' in the future, suggesting possible demonstrations by emergency services. Cllr Purslow stated that the Parish Council would be willing to fund such an event. Cllr Hill suggested the Parish Council approach Wiltshire Council for help and advice.

Action: Acting Parish Clerk to contact Wiltshire Council

3364 Minutes of meeting held on 10 October 2017

Cllr D Grafton approved the Minutes as a correct record, seconded by Cllr D Evans. Cllr M Purslow signed off the Minutes.

3365 Review of Actions

Actions were reviewed from the meeting on 20 October. The following Actions are still outstanding:

Action No	Person	Summary of Action
3320	M Purslow	Investigations into the generation of a wooden sign in Yatesbury. Discussions are now underway and a quote is awaited
3341	All	Identify deputies for responsibilities list
3353	M Wilkins	Rights of Way Management - meeting was postponed. Further action to set up new meeting of Countryside Access Forum to discuss
3354	D Grafton	Parish Clerk - Arrange for the re-direction of mail to Acting Parish Clerk.

3359	M Purslow	The Calne Area Parish Forum WWI Tree Planting Working Group - Follow up interest in receiving a tree in Yatesbury. Ongoing action to be added to the next meeting's agenda ACTION: Agenda item
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3366 Accounts

Cherhill Village Hall invoice for £54 for hall hire - proposed to be approved by Cllr M Purslow, seconded by Cllr D Grafton. **APPROVED**

Grant Thornton invoice for £120 for audit fee - proposed to be approved by Cllr M Purslow, seconded by Cllr S Tomlinson. **APPROVED**

Kennet Print invoice for £26 for printing - - proposed to be approved by Cllr S Tomlinson, seconded by Cllr M Purslow. **APPROVED**

Acting Clerk's fee £375 for Oct and Nov 17 - proposed to be approved by Cllr D Grafton, seconded by Cllr S Tomlinson. **APPROVED**

Clerk's expenses of £93.25 including broadband and phone - proposed to be approved by Cllr S Tomlinson, seconded by Cllr J Cavanagh. **APPROVED**

Play Safety Ltd invoice for annual playground inspection (Tommy Croker) - proposed to be approved by Cllr M Purslow, seconded by Cllr J Cavanagh. **APPROVED**

WALC invoice for part year subscription - proposed to be approved by Cllr D Grafton, seconded by Cllr M Purslow. **APPROVED**

Yatesbury Village Hall invoice for £90 for hall hire - proposed to be approved by Cllr M Purslow, seconded by Cllr D Evans. **APPROVED**

Cllr J Cavanagh expenses for mobile phone - - proposed to be approved by Cllr M Purslow, seconded by Cllr D Grafton. **APPROVED**

Cllr D Evans expenses for stamps - proposed to be approved by Cllr M Purslow, seconded by Cllr D Grafton. **APPROVED**

It was noted that Defibrillator spend could not be approved until invoices are received.

3367 Planning

Application No	Address	Conclusion
17/10311/LBC	The Manor House 7 The Street, Cherhill	No objections
17/10539/WCM	Lower Compton Waste Management Facility Lower Compton Calne SN11 8RB	No objections on the proviso access road is in existence, signposting is clear and a driver rest area provided inside the Western gate
17/10543/WCM	Low Lane, Lower Compton, Calne, SN11 8RB	No objections on the proviso access road is in existence, signposting is clear and a driver rest area provided inside the Western gate
17/10550/WCM	Low Lane, Lower Compton, Calne, SN11 8RB	No objections on the proviso signposting is clear and a driver rest area provided inside the Western gate
17/10554/WCM	Calne Quarry, Abberd Lane, Abberd Wilts, SN11 8TJ	No objections on the proviso access road is in existence, signposting is

		clear and a driver rest area provided inside the Western gate
17/10557/WCM	Lower Compton Waste Management Facility Lower Compton Calne SN11 8RB	No objections on the proviso access road is in existence, signposting is clear and a driver rest area provided inside the Western gate
17/11484/TCA	5 Oldbury Fields, Maiden Lane, Cherhill	No objections
N/A	Ozzy's Kebabs, Quemerford Gate	No objections provided the site is cleared every day and a suggested 6 month's trial period is in place

Action: Acting Parish Clerk to respond on behalf of The Parish Council

3368 Compliance

Cllr J Cavanagh reported on discussions with WALC on compliance with current legislation and procedures. An e-mail had been circulated by Cllr Cavanagh enclosing useful documentation to help in this process. It was agreed that each Council member will take on the following tasks and report back on progress at the January meeting:

Publication Scheme	Cllr J Cavanagh
Code of Conduct	Cllrs M Purslow and D Evans
Standing Orders	Cllr D Grafton
Financial regulations	Cllr S Tomlinson

It was agreed that other, less pressing compliance procedures will to be discussed at a later date.

Cllr J Cavanagh also reported that an application for software and hardware for the Parish Council from WALC had been put into the system for approval, without a cost to the Parish Council.

Action: All Parish Councillors

3369 Parish Clerk

It was noted that August and September's salary had not yet been paid to Mrs Raven. It was agreed to contact Simon Day (payroll) to discuss how to pay this, following Mrs Raven's death.

Action: Acting Parish Clerk to contact Simon Day. **Action: Cllr J Cavanagh** to provide contact details.

Cllr J Cavanagh reported that applications were coming in for the Parish Clerk post, after being extensively advertised. The deadline for applications is **15 December 2017**. The sub-group will meet, following interviews in January 2018, to provide recommendations for final approval at the January Parish Council meeting.

3370 Calne Neighbourhood Plan Referendum

It was reported by Cllr S Tomlinson that the Referendum, to be held on 1 February 2018, is for **Calne** and **Calne Without** voters **ONLY**, but the Polling station will be held at Cherhill Village Hall. This could cause some confusion for Cherhill residents who may believe they are entitled to vote. It was agreed to widely publicise this locally using the newsletter and social media nearer to February to make the situation clear.

Action: Cllr D Evans to put a note in the Newsletter. **Action: Cllr M Wilkins** to publish on the Facebook site

3371 Millennium Bus Shelter Maintenance

A complaint had been received concerning the condition of the bus shelter, which had not been maintained during 2017. Cllr D Grafton agreed to carry out the maintenance work at a cost of £80.

This was proposed to be approved by Cllr D Evans, seconded by Cllr M Purslow. **APPROVED**

Cllr Grafton reported that there had been further complaints regarding the state of the Cherhill White Horse, due to the unusual weather conditions. Having monitored the situation, Cllr Grafton agreed to arrange with Rob Pickford to assemble a group of volunteers to scrape away the algae, weather dependant in January.

3372 Parish Steward

It was reported that some hedges on the A4, by The Forge, and near to the Clock Repairer were growing over the footpath. Cllr M Purslow agreed to follow this up and provide details to the Acting Parish Clerk so that a letter can get sent to the owners of the properties.

Action: Cllr M Purslow, Acting Parish Clerk

3373 Rights of Way

Cllr M Wilkins had agreed to discuss rights of way issues at The Countryside Access Meeting, which had unfortunately been postponed. There were concerns that some of the allocated money for 2017 had not yet been spent and it was agreed that Cllr M Wilkins should address this at the next meeting and report back to the Parish Council with a plan to spend the money before the end of the financial year. The Council pointed out that Mike Wilkins should note the presence of Richard Broadhead and/or Steve Leonard was essential for a productive meeting.

Action: Cllr M Wilkins

It was agreed to go ahead with purchasing the gates for Cherhill and Yatesbury before the end of the financial year. Positioning will be discussed by the CATG meeting. In the meantime it was agreed that Cllr M Purslow would provide a marked map to show locations.

Action: Cllr M Purslow

3374 Winter Newsletter

Cllr Evans compiled a list of items for the Winter Newsletter.

3375 Delegated Responsibilities

The allocation of deputy responsibilities has been deferred to next meeting. **Action: Acting Clerk** to add to Agenda.

3376 Date of next meeting

Wednesday 17 January, 7.30 pm, Yatesbury
Tuesday 13 February, 7.30 pm, Cherhill
Tuesday 10 April, 7.30pm, Cherhill

The meeting closed at 10.10 pm.