

Minutes of the meeting of Cherhill Parish Council held at Cherhill Village Hall on Tuesday 29 August 2017 at 7.30 pm

Present:

Martin Purslow - Chairman
Simon Tomlinson - Vice Chairman
David Evans
David Grafton
John Cavanagh

Paula Purslow - Acting Minutes Secretary
Wiltshire Councillor Alan Hill
1 member of the public

3332 Apologies

Apologies were received from Councillor Mike Wilkins

3333 Declaration of Interests

Declarations of interests received on the following Planning Applications (Agenda item 7):

Application No	Address	Declaration of interest
17/08039/TCA	Hunts Farm, 22 The Street, Cherhill	Cllr D Evans
17/08195/TCA	26 The Street, Cherhill	Cllr J Cavanagh

3334 Public Participation

Mrs A Henshaw reported that, with no change in Council funding for maintaining rights of way, the local community and parish council will have to continue to take a lead in their maintenance. Mrs Henshaw will be attending the next Access Forum Meeting and will discuss health and safety implications for volunteers regarding rights of way works.

Wiltshire Councillor Mr A Hill attended the meeting to offer more information on the current situation regarding Hills Waste and The Wiltshire Waste Alliance. Mr Steve Burns, Divisional Director of Waste Solutions, Hills Waste UK was invited to attend the meeting, but did not attend.

Cllr Hill reported that Hills Waste have bought a building to the West of Sandpit Road which they plan to use as the site of a new co-mingle collection point. This would mean opening up a new link route between sites which could benefit traffic in and around the area. Wiltshire Waste Alliance are concerned that any new road needs to be strong enough to support heavy lorries and that an enforceable contract should be drawn up with Hills Waste to ensure there will be fewer lorries using the main roads around the sites, particularly through Calne. Any planning application by Hills Waste would realistically need to be in by the end of September 2017, so there is a very tight deadline.

There was a discussion on the ongoing traffic problems in Middle Lane, Cherhill and whether to start a traffic survey. It was agreed that any survey should be evidence based, but that discussions need to take place with the new School Head after they arrive in January 2018 before any action can go ahead.

3335 Minutes of meeting held on Tuesday 26 July 2017

Cllr D Evans approved the Minutes as a correct record, seconded by Cllr D Grafton. Cllr M Purslow signed the off Minutes .

Cllr J Cavanagh was thanked for writing the Minutes in The Clerk's absence.

3336 Review of Actions

Actions were reviewed from the meeting on 25 July. The following Actions are still outstanding:

Action No	Person	Summary of Action
3320	Clerk	Investigations into the generation of a wooden sign in Yatesbury indicating "To Church and Manor Only".
3323	Clerk	17/05028/OUT White Acres - Planning - Cllr J Cavanagh to follow up
3323	Clerk	17/01972/REM Land - Planning - Cllr J Cavanagh to follow up
3325	Clerk	Contact School Business Manager regarding the siting for defibrillator in Cherhill. Cllr D Evans has now written to the BM and is awaiting a reply.
3328	Clerk	Contact J Vaughan to progress a traffic survey in the area of Cherhill school.
3330	Clerk	Overgrown hedge on the corner of Park Lane and The Street. It looks as if this house is now on the market for sale. Cllr D Evans will write to the new occupier in due course.
3330	Clerk	To contact Wessex Water regarding a hole beside a drain cover in The Street near Mill Lane junction. Cllr D Grafton to follow up.

3337 Accounts

Clerk's salary of £254.50 for August 17 - approved by Cllr S Tomlinson, seconded by Cllr D Grafton.

Clerk's expenses of £22.20 for broadband service - approved by Cllr D Evans, seconded by Cllr S Tomlinson.

It was agreed to check The Clerk's Contract of Employment to ascertain her sick leave entitlement.

Action: Cllr M Purslow

3338 Planning

Application No	Address	Conclusion
17/07554/TPO	Yatesbury Beeches, The Ave, Yatesbury	No objections
17/08039/TCA	Hunts Farm, 22 The Street, Cherhill	No objections
17/08195/TCA	26 The Street, Cherhill	No objections

It was noted that a consolidated response from the Parish Council is required on all planning applications, which should be done via a template letter received by The Clerk. Planning items should be always be clearly marked on the Agenda as 'Public'. **Action: Cllr J Cavanagh** to respond on behalf of The Clerk (*File note: Cllr J Cavanagh has now actioned*)

3339 Parish Steward

A spreadsheet is available electronically to co-ordinate a list of tasks for the Steward. **Action: Cllr M Purslow** to manage the spreadsheet.

The next visit of the Steward is on 7 September. Tasks identified were as follows:

- Footpaths from A4 to Middle Lane, Cherhill
- Check grit bins in Cherhill and Yatesbury
- Footpath adjacent to The Lymers, Yatesbury
- Manhole cover in Cherhill
- Millennium bus shelter, Cherhill
- Clearance of litter on A4 from Cherhill to Yatesbury if time (although it was agreed Hills Waste should take responsibility for this)

3340 Defibrillators

Monies for the defibrillators have now all been received. Cllr M Purslow had met with the owner of 'Hanger 45', who would like to sponsor the defibrillator box in Yatesbury.

Action: Cllr M Purslow to contact a relevant person in Derry Hill to see if they can advise on the refurbishment of the telephone box, as they have recently done the same with theirs.

It was agreed that a thank you note should be published widely to all who contributed to the funding, via the Cherhill Facebook page, the Cherhill & Yatesbury Parish Newsletter. **Action: Cllr D Evans.**

Action: Cllr D Evans to check the bank statement and 'Just Giving' Site for the total amount of money raised. Quotes are now urgently needed before carrying out refurbishment works.

There were ongoing concerns expressed regarding the siting of the box by Cherhill School, especially as no reply has yet been received from the school Business Manager. A prominent location must be found with easy access, and not inside the school gates. **Action: Cllr D Evans** to follow up.

3341 Councillor Responsibilities

The following responsibilities have now been allocated as below. It was agreed that each leader should have a deputy:

Responsibility	Leader	Deputy
Area Board	Cllr D Evans	<i>tba</i>
Budgeting and Finance	Cllr S Tomlinson	<i>tba</i>
Calne Area Parish Forum	Cllr D Grafton	<i>tba</i>
Facebook Page	Cllr M Wilkins	<i>tba</i>
Great West Way	Cllr M Wilkins	Cllr D Grafton
Countryside Access	Cllr M Wilkins	Cllr D Grafton
Health and Social Care	Cllr D Evans	<i>tba</i>
Hills Waste Solutions Liaison Group	Cllr D Grafton	Cllr D Evans
Liaison with Calne Area Transport Group (CATG)	Cllr S Tomlinson	Cllr M Purslow
Newsletter Production	Cllr D Evans	<i>tba</i>
Parish Steward link	Cllr M Purslow	Cllr S Tomlinson
Website	Cllr J Cavanagh	<i>tba</i>

3342 Vacancy for a Cherhill Parish Councillor

The post is still vacant. It was agreed to advertise in the next Parish Newsletter and Facebook page, and possibly the Cherhill Villages magazine page. **Action: Cllr D Evans** - newsletter and Villages magazine, **Cllr M Wilkins** - Facebook page.

3343 Compliance

There was a long discussion regarding compliance as lots of work needs to be done to bring the Parish Council up to date. However, because of the pressures of being short staffed and the Clerk's ill health it was agreed to make compliance a priority once the Council are in a better position to do

so, and a separate Compliance meeting may be required to discuss in full detail. It was agreed to discuss again at the next meeting. **Action: Clerk** to add to September Agenda.

Action: Cllr D Grafton agreed to look into the details of compliance groups the Council may already be a member of and look into the costs of joining a Wiltshire Compliance group if required.

3344 Communications

Currently all Parish members' email 'in boxes' are clogged. **Action: Cllr J Cavanagh** agreed to clear out or archive all out of date communications.

The deadline for the next Parish Newsletter is **15 September**. It was agreed write articles on the following:

- Hills waste update
- Parish Councillor vacancy
- Defibrillator update and thank you
- Parish Steward - reminder
- Mobile library dates

3345 Date of next meeting

Date	Time	Venue	Action
Tuesday 10 October	7.30 pm	Yatesbury	Cllr M Purslow to book Village Hall
Thursday 30 November	7.30 pm	Cherhill	Cllr S Tomlinson to book Village Hall
Tuesday 12 December	7.30 pm	Yatesbury	Cllr M Purslow to book Village Hall Precept Meeting - closed to public

The meeting closed at 10 pm.