

## Minutes of the meeting of Cherhill Parish Council held at Yatesbury Village Hall on Tuesday 10 October 2017 at 7.30 pm

Present:

Martin Purslow - CPC Chairman  
Simon Tomlinson - CPC Vice Chairman

Paula Purslow - CPC Acting Clerk  
John Ashcroft - Acting Chair, Tommy Crocker  
Memorial Fund  
3 members of the public

David Evans - CPC Councillor  
David Grafton - CPC Councillor  
John Cavanagh - CPC Councillor  
Mike Wilkins - CPC Councillor

### 3346 Apologies

There were no apologies

### 3347 Declaration of Interests

Declarations of interests received on the following Planning Applications (Agenda item 7):

Application No	Address	Declaration of interest
17/09094/TCA	Hunts Farm House, 22 The Street, Cherhill	Cllr D Evans

### 3348 Public Participation

Mr Paul Ricketts expressed his concern that the maintenance works at Barrow Lane had not been undertaken for some time. Mrs A Henshaw replied that as there is no Council funding for maintaining rights of way, the local community and Parish Council will have to undertake this work going forward. She also pointed out that the parish council should check their public liability insurance if such works are to be undertaken.

Mr Steve Burns, Divisional Director of Waste Solutions, Hills Waste UK gave an update on the current situation regarding the Hills site at Lower Compton.

### 3349 Minutes of meeting held on Tuesday 26 July 2017

Cllr S Tomlinson approved the Minutes as a correct record, seconded by Cllr D Grafton. Cllr M Purslow signed the off Minutes .

### 3350 Review of Actions

Actions were reviewed from the meeting on 29 August. The following Actions are still outstanding:

Action No	Person	Summary of Action
3320	M Purslow	Investigations into the generation of a wooden sign in Yatesbury indicating "To Church and Manor Only"
3341	All	Identify deputies for responsibilities list

### 3351 Accounts

Clerk's salary of £254.50 for September 17 - proposed to be approved by Cllr D Grafton, seconded by Cllr S Tomlinson. It was noted that payment should be delayed until a new payslip for the final salary amount is generated. **APPROVED**

Clerk's expenses of £22.20 for broadband service and termination of broadband service for the Clerk - proposed to be approved by Cllr M Wilkins, seconded by Cllr D Evans. **APPROVED**

£58.43 contribution to the maintenance of the planters adjacent to Cherhill village signs - proposed to be approved by Cllr D Grafton, seconded by Cllr J Cavanagh. **APPROVED**

Invoice submitted for maintenance work in Tommy Crocker Playing Field - proposed to be approved by Cllr M Purslow, seconded by Cllr M Wilkins. **APPROVED**

#### 3352 Planning

<b>Application No</b>	<b>Address</b>	<b>Conclusion</b>
17/08530/LBC	Tudor Thatch, The Street, Yatesbury	No objections
17/08006/FUL	Tudor Thatch, The Street, Yatesbury	No objections
17/09094/TCA	Hunts Farm House, 22 The Street, Cherhill	No objections
17/07977/FUL	Upper Farm, Cherhill	No objections
17/07975/FUL	Hillbarn, Yatesbury	No objections

**Action: Cllr J Cavanagh** to respond on behalf of The Parish Council.

#### 3353 Rights of Way

It was agreed that Cllrs M Wilkins, D Grafton and M Purslow would reinstate the Countryside Access Forum to discuss how rights of way maintenance works will be carried out in future, as well as the funding implications on the Parish Council. **Action: Cllr M Wilkins** agreed to contact other local parish councils and interested parties within the area, to discuss how the works can be carried out going forward. A meeting was agreed for **21 November** in Yatesbury.

**Action: Acting Clerk** to publicise the meeting in the November Villages magazine.

Cllr S Tomlinson pointed out that there was some money allocated previously for rights of way works, so some funds are available within the parish budget. It was agreed to discuss funding at the December Precept meeting. **Action: Acting Clerk** to add to the Agenda.

#### 3354 Parish Clerk

The sad death of longstanding Parish Clerk, Mrs Barbara Raven was announced. The Parish Council unanimously expressed their gratitude for her sterling work over the many years of her service. Best wishes are passed on to her family.

Cllr S Tomlinson proposed Mrs P Purslow as Acting Clerk in the interim, and the post would be advertised after a new job description is drawn up. It was agreed the Parish Council would join the Wiltshire Association of Local Councils (WALC) to aid in this process. **Action: Cllr J Cavanagh**

It was agreed to purchase a pay-as-you-go mobile phone at a maximum cost of £50 for the Acting Clerk to use, and to pass on to the new Clerk on appointment. A new e-mail account will also be set up and the address passed on to Wiltshire Council to disseminate. **Action: Cllr J Cavanagh**

**Action: Cllr D Grafton** agreed to arrange for the re-direction of mail, and forwarding of paperwork to the Acting Clerk.

**Action:** A recruitment sub-group consisting of **Cllr J Cavanagh, Cllr M Wilkins** and **Cllr S Tomlinson** will meet regularly until the new Parish Clerk post is filled.

3355 White Horse

Complaints have been received on the state of the Cherhill White Horse, which is going green so soon after being re-whitened. Unfortunately the unusual weather conditions this Summer have meant that a fine layer of algae has grown on top of the chalk, and more weeds have been pushing through. It is not possible to treat this algae organically and pesticides cannot be used, so it was agreed to monitor the situation over the Winter and if necessary scrape away a fine layer of chalk in the Spring 2018.

**Action: Cllr M Wilkins** to put a note on the Facebook site. **Acting Clerk** to respond to e-mail complaint.

3356 Defibrillators

Cllr. D Evans reported that two quotes for the installation and power connection for the defibrillator at Cherhill school on one of the school brick pillars in Middle Lane had been received and the third quote is awaited. Cllr M Purslow agreed to ask for a quote from the same three electricians for the Yatesbury defibrillator. All quotes should be available by the next Parish Council meeting.

**Action: Cllrs D Evans and M Purslow.**

Cllr M Purslow has arranged for a workman to give a quote on the refurbishment of the Yatesbury telephone box. Any works carried out at Cherhill school will need to be done during the school holidays, hopefully in December.

3357 Vacancy for Cherhill Parish Councillor

**Action: Cllr D Evans** to follow up three interested parties.

3358 Compliance

Deferred to next meeting. **Action: Acting Clerk** to add to Agenda.

3359 Delegated Responsibilities

The allocation of deputy responsibilities has been deferred to next meeting. **Action: Acting Clerk** to add to Agenda.

The next Area Board meeting is on 21 November.

The Calne Area Parish Forum WWI Tree Planting Working Group was held on 10 October. Cllrs M Purslow and M Wilkins expressed an interest in receiving a tree in Yatesbury. **Action: Cllr M Purslow** to follow up.

Cllr S Tomlinson agreed to meet with the Acting Clerk to discuss taking over the management of the budget and finance in the future. **Action: Cllr S Tomlinson and Acting Clerk**

The next visit of the Parish Steward is on **2 November**.

3360 Date of next meeting

Thursday 30 November, 7.30 pm, Cherhill

The meeting closed at 10 pm.