

## Minutes of the meeting of Cherhill Parish Council held remotely on-line on Tuesday 30 June 2020 at 7.30 pm

Please refer to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Regulation 5 regarding remote meetings

Present:

John Cavanagh - CPC Chairman  
Simon Tomlinson - CPC Councillor  
Martin Purslow - CPC Councillor  
Nick White - CPC Councillor  
J R Auvray - CPC Councillor

David Grafton - CPC Councillor  
Paula Purslow – CPC Parish Clerk  
Alan Hill - Wiltshire Councillor  
0 members of the public

### 3736 Apologies

There were no apologies for absence.

### 3737 Declaration of Interests

There were no declarations of interests.

### 3738 Minutes of the meeting held on Thursday 28 May 2020

Cllr Tomlinson proposed approval of the Minutes as a correct record, seconded by Cllr White.

**Action: The Chairman to sign off the minutes once social distancing restrictions have been lifted.**

### 3739 Review of Actions

**Role of the Parish Council** - Cllr White had put together a comprehensive analysis document from the feedback questionnaires. It was agreed to put the item on the Agenda for full discussion at the next meeting.

**Tommy Croker Playing Field** - Cllr White reported that the Tommy Croker committee had agreed to pay half the cost of the pine nuggets required for the playground.

**Countryside Access** - The locked gate at path CHER27 was now unlocked again.

### 3740 Public Participation

There was no public participation.

### 3741 Planning Applications

Application No	Address	Conclusion
19/06846/FUL	Divine Café Site, Cherhill	<b>Submit response to planning appeal - see below</b>
19/07138/FUL	5 The Street, Cherhill	<b>No objections - see below</b>
20/04157/FUL	Uplands, 7 Main Road, Cherhill	<b>No objections</b>

**19/06846/FUL - Divine Café Site** - Cllr Tomlinson had produced a response to the appeal on behalf of the Parish Council, which had been previously circulated. After discussions, Cllr Purslow proposed approval of the document, seconded by Cllr Auvray. The submission was **APPROVED** to send to Wiltshire Council.

**19/07138/FUL - 5 The Street, Cherhill** - No objections, on the grounds that some of the anomalies with the application were addressed, particularly with regards to references to a garage, rendering, sustainability and accessibility

3742 Accounts

Clerk's Home/Office expenses for June - Home/Office expense, stationery at £25.59. Proposed to be approved by Cllr Grafton, seconded by Cllr Cavanagh. **APPROVED**

The Parish Council discussed the increase in the spending budget requested for Tommy Croker from £1,000 to £1,250. Cllr Auvray proposed approval of the change, seconded by Cllr Cavanagh.

**APPROVED**

The Parish Clerk, as Responsible Finance Officer had produced a revised, more simplified budget spreadsheet, which she circulated to Councillors for comments. She had also produced a 'financial timeline' which she agreed to circulate. **Action: Parish Clerk**

3743 Annual Governance Statement (AGAR)

The Annual Governance Statement, which had previously been circulated to Council members, was discussed and proposed to be approved by Cllr Tomlinson, seconded by Cllr Purslow. **APPROVED**

**Action: Parish Clerk** to return all the forms, once signed, to the auditors and to ensure publication of the dates for the 'Period for the Exercise of Public Rights'. All relevant financial information will then be published on the Cherhill Parish Council website.

3744 Community Support

Cllr Purslow reported that the Yatesbury support volunteers were now only helping two vulnerable people within the village. Cherhill were still helping people but there were no new enquiries, and the process now appeared to be self-sustaining. Parish Councillors expressed their appreciation to all the volunteers within the Parish.

3745 Rights of Way - Footpath Diversion, Upper Farm

Cllrs Grafton and White had met with the landowner, Mr Rob Pickford to have informal discussions regarding possibility of moving footpath 'CHER8' from the Tommy Croker playing field to the 6-way cross-roads outside Upper Lodge. Mr Pickford will be sending an application to Wiltshire Council and the Parish Council await details of the application in due course.

Councillor Hill advised that any footpath diversion applications can take a number of years to be processed by Wiltshire Council.

3746 Tommy Croker Playing Field

Cllr White reported that a working party had tidied up the Playing Field ahead of the re-opening on 4 July. He had also approached Giddings, who had been recommended for a quote for providing pine nuggets, but they had been taken over by a larger company and are no longer able to supply the Parish Council. Cllr White was concerned that the work needed to be carried out as soon as possible in order to comply with the RoSPA inspection report.

After discussions it was agreed to purchase the pine nuggets at the lowest quote and that the Parish Council would pay for half the cost, via the available CIL funds. Proposed to be approved by Cllr Tomlinson, seconded by Cllr Purslow. **APPROVED. Action:** Cllr White to organise the purchase of the pine nuggets.

3747 Grass Cutting

Cllr Tomlinson had received documentation and maps showing where grass cutting takes place within the parish, and opened up discussions regarding whether the Parish Council should pay for any additional works to be carried out on a regular basis.

Concerns were expressed over the risks when employing private contractors, and the Parish Council must adhere to the correct procedures and risk assessments. It was agreed the Parish Clerk would seek for advice from WALC, and Wiltshire Councillor Hill suggested she contact Linda Roberts, Town

Clerk at Melksham, who has experience in employing contractors, for further advice and if any standard framework agreements could be provided **Action: Parish Clerk**

Cllr Purslow expressed concerns regarding the environmental impact of over-cutting verges. Cllr Grafton pointed out the some of the works had been reduced due to Covid-19 and the furloughing of Wiltshire Council staff.

#### 3748 Councillor Vacancy

Following the resignation of David Evans, the Parish Council discussed ways of advertising for a new Parish Councillor to represent Cherhill. Cllr Cavanagh agreed to write an article for Facebook and 'The Villages' magazine. **Action: Cllr Cavanagh**

#### 3749 Councillor Responsibilities

**Calne Area Board** - The next meeting will be held in September.

**Countryside Access** - Cllr Grafton agreed to look at a broken stile on CHER10 between Marsh Lane and Quemerford Gate to see if it could easily be repaired. **Action: Cllr Grafton**

**Health and Social Care** - it was agreed to remove this item as a specific Councillor responsibility going forward.

**Newsletter** - After discussions it was agreed that the Newsletter would now be produced online. If anyone required a paper version they could register to receive it. It was also agreed that the Newsletter would be produced as required and not quarterly as previously. A standing item would be on the Agenda each month to discuss any articles that may need to be included. **Action: Parish Clerk.**

Cllr Purslow agreed to write a note on Facebook to reflect the change. **Action: Cllr Purslow**

**Parish Steward** - Cllr Purslow reported that the Parish Steward service was now improving, following discussions with the new Parish Steward, and he asked for any requests as soon as possible.

**Website** - Cllr Cavanagh advised that he will be stepping down from the website running next year and asked if anyone wanted to take on the responsibility. Cllr Tomlinson suggested the work is taken on by a contractor or a parishioner with expertise in running websites.

**White Horse Restoration Group** - Cllr Grafton reported that the White Horse needed weeding and would organise some volunteers to help when possible.

**Defibrillators** - Cllrs White and Tomlinson had received handover training on defibrillator maintenance for Cherhill.

Following the resignation of David Evans, all councillors confirmed their new areas of responsibility.

#### 3750 Confidential Matters

There were no confidential matters to discuss.

#### 3751 Date of next meeting

Thursday 30 July or Thursday 13 August, 7.30 pm, Cherhill  
Thursday 24 September, 7.30 pm, Yatesbury  
Thursday 29 October, 7.30 pm, Cherhill

Note: All meetings to be confirmed depending on the Covid-19 situation.

The meeting closed at 9.30 pm.