

Minutes of the meeting of Cherhill Parish Council held remotely on-line on Thursday 23 April 2020 at 7.30 pm

Please refer to The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Regulation 5 regarding remote meetings

Present:

John Cavanagh - CPC Chairman
Simon Tomlinson - CPC Councillor
Martin Purslow - CPC Councillor
Nick White - CPC Councillor
David Evans - CPC Councillor

David Grafton - CPC Councillor
J R Auvray - CPC Councillor
Paula Purslow – CPC Parish Clerk
Alan Hill - Wiltshire Councillor
0 members of the public

3707 Apologies

There were no apologies for absence.

3708 Declaration of Interests

There were no declarations of interests.

3709 Minutes of the meeting held on Thursday 27 February 2020

Cllr Tomlinson proposed approval of the Minutes as a correct record, seconded by Cllr Evans. Cllr Cavanagh. **Action: The Chairman to sign off the minutes once social distancing restrictions have been lifted**

3710 Review of Actions

Millennium Map - Cllr Grafton was arranging for the map to be re-painted but this is currently on hold due to the Covid-19 outbreak.

Calne Area Parish Forum - Cllrs Grafton and Purslow are due to raise the issue of possible monies from 'Calne Our Place', which has now been delayed due to the Covid-19 outbreak.

VAT Number - The Clerk had not had any luck locating the VAT number for the Parish Council but would continue trying. **Action: Parish Clerk**

WW1 Commemoration - Cllrs Auvray and Grafton have not been able to meet with the landowner regarding a possible site because of the Covid-19 outbreak.

Parish Steward - Cllr Purslow had continued to chase the Parish Steward for a schedule to no avail.

Tommy Croker - Cllr White was arranging for a small gift to be sent to John Ashcroft to thank him for all his help.

Tommy Croker - Cllr White had prepared an annual budget document for maintenance and would forward it to councillors and The Clerk. **Action: Cllr White**

VE Celebrations - Due to the Covid-19 outbreak and the fact that there will no longer be VE Celebrations it was felt that the article would not now be required for the magazine.

Role of the Parish Council - Cllr White agreed to put together some analysis information from the feedback questionnaires. **Action: Cllr White**

3711 Public Participation

There was no public participation.

3712 Planning Applications

Application No	Address	Conclusion
20/02411/FUL	Black Horse Inn, Main Road, Cherhill, SN11 8YT	See comments below

Councillors discussed the above planning application at length. There were concerns that the village would lose a valuable asset to the community if the application went ahead, but councillors agreed that the pub had not been a viable business for many years. It was felt that the planning application could be a 'final nail in the coffin' for the pub business. Cllr Hill pointed out that if the Parish Council wished to object to the proposal they would need to have a valid planning reason in order to do so.

There were concerns that if the planning application went ahead, it would only be a matter of time before the whole site would be redeveloped. Cllr White stated that the pub provided employment for villagers as well as entertainment. It was agreed it would be a shame to lose this. Cllr Tomlinson mentioned that the Parish Council owns the telephone box adjacent to the site, which would need to be pointed out.

In conclusion it was agreed to reply to Wiltshire Council to say the Parish Council do not have any valid planning reasons to object but to point out the many concerns they have regarding the application.

3713 Accounts

Due to the Covid-19 restrictions, the RFO had requested and received e-approval of the following invoices prior to the meeting:

RoSPA Play Safety invoice 47390 for £474, dated 28 Feb 2020 paid on 9 March. Proposed for payment outside meeting via e-mail by Cllr Tomlinson, Seconded by Cllr Martin Purslow. **Approved**

Wiltshire Council invoice 90350713 £704.04, dated 25 Feb 2020 paid on 9 March. Proposed for payment outside meeting via e-mail by Cllr Grafton, Seconded by Cllr David Evans. **Approved**

Kennet Print invoice 13078 £313, dated 28 Feb 2020 paid on 9 March. Proposed for payment outside meeting via e-mail by Cllr Evans, Seconded by Cllr Tomlinson. **Approved**

The Financial Summary for Year-end spend, circulated via e-mail was proposed to be approved by Cllr Grafton, seconded by Cllr Purslow. **APPROVED. Action: The Chairman and RFO to sign off once social distancing restrictions have been lifted.**

The once a year authorisation of regular payments to enable direct payment by the RFO outside monthly meetings, circulated via e-mail, was proposed for approval by Cllr Cavanagh, seconded by Cllr Purslow. **APPROVED. Action: The Chairman and RFO to sign off once social distancing restrictions have been lifted.**

The Clerk as Responsible Finance Officer reported that the internal audit had been carried out and signed off by Mr David Hubbard. Due to the Covid-19 outbreak, the AGAR return had been delayed with a new deadline of **31 July**.

Cllr Tomlinson pointed out that the Tommy Croker post-installation inspection by RoSPA, paid recently by the Parish Council, should have been paid by The Tommy Croker Memorial Fund. Cllr White agreed to reimburse the Parish Council. **Action: Cllr White**

3714 Community Support

Cllrs Cavanagh and Purslow reported on the Covid-19 helpline set up by the Parish Council, which was working very well, with many trips to supermarkets, pharmacies and help with dog walking. Cllr Purslow had been helping to deliver PPE to care homes within Wiltshire. Cllr Cavanagh pointed out that there potentially could be money available via a grant if required from Katie Brown, Local Area Co-ordinator, Calne, at Wiltshire Council.

A member of the community was willing to help sewing gowns but did not know who to approach for advice. Cllr Purslow agreed to follow this up. **Action: Cllr Purslow**

Cllr Tomlinson expressed concerns that some offers of help may not be genuine, and suggested the Parish Council send an up to date reminder notice about the helpline which could be circulated via the website etc.

3715 Community Infrastructure Levy (CIL) Monies

There was a brief discussion on the ringfencing of current and future CIL monies. The Clerk agreed to keep a record of CIL monies received and what they are spent on to report to Wiltshire Council.

Action: Parish Clerk

Cllr Cavanagh reminded the Parish Council that the funds can only be used to support the development of the local area, and that monies received needed to be spent within five years of receipt.

3716 Preparation for the Annual Parish Meeting/AGM

Due to the Covid-19 outbreak there will be no Annual Parish Meeting or AGM in 2020. Councillors agreed to keep the date for a normal Parish Council meeting.

3717 Councillor Responsibilities

Calne Area Board - The June meeting has been cancelled.

Budgeting and Finance - it was agreed the RFO would take a lead in ensuring current legislation regarding finances are up to date and reported at future meetings. Cllr Tomlinson mentioned there should be discussions regarding the clerk's salary for 2020.

Countryside Access - Cllr Grafton reported that a few trees and branches had fallen down in recent weeks.

Health and Social Care - Cllr Cavanagh reported that Wiltshire Council were looking into recent internet 'chat' on how to co-ordinate pharmacies and surgeries in the local area.

Parish Steward - Cllr Purslow had been unable to contact the Parish Steward but reported there had been a few pot-holes filled recently in Yatesbury.

Defibrillators - Cllr Evans had received the second set of pads ordered which would be kept in Cherhill, and act as a spare set for both Yatesbury and Cherhill school defibrillators if the pads were used for an emergency, or if the existing pads were over their use-by date.

3718 Confidential Matters

There were no confidential matters to discuss.

3719 Date of next meeting

Thursday 28 May, 7.30 pm, remotely via Zoom.

Tuesday 30 June, 7.30 pm, Yatesbury - to be re-evaluated depending on the Covid-19 outbreak.

The meeting closed at 8.50 pm.