

DRAFT Minutes of the meeting of Cherhill Parish Council held at Yatesbury Village Hall on Thursday 13 December 2018 at 7.30 pm

Present:

Martin Purslow - CPC Chairman
Simon Tomlinson – CPC Councillor
David Evans - CPC Councillor
David Grafton - CPC Councillor
John Cavanagh - CPC Councillor

Paula Purslow – CPC Parish Clerk
Alan Hill - Wiltshire Councillor
JR Auvray - New CPC Councillor
3 members of the public

3521 Apologies

Apologies were received from Cllr Anna Shantry

3522 Declaration of Interests

There were no declarations of interest.

3523 Public Participation

Mrs Anne Henshaw asked the Parish Council if they would look into what permissions Ozzy Kebab have on the A4 layby. She was concerned at the amount of advertising that was appearing on the road and was worried about what will happen to the portable toilet during the Festive Season. The Parish Council asked the Clerk to check with Wiltshire Council. **Action: Parish Clerk.**

Mrs Henshaw had attended the Countryside Access Forum meeting and was concerned that Wiltshire Council had decided Rights of Way are to become a reactive policy going forward due to reduced staffing levels.

3524 New Councillor

Mr JR Auvray was formally co-opted on to the Parish Council - proposed by Cllr Purslow, seconded by Cllr Tomlinson. Mr Auvray was warmly welcomed and invited to join the meeting.

3525 Minutes of meeting held on 25 October 2018

Cllr Tomlinson proposed approval of the Minutes as a correct record, seconded by Cllr Purslow. Cllr Purslow signed off the Minutes.

3526 Review of Actions

Actions were reviewed from the meeting on 25 October 2018. The following actions were still outstanding:

Pot Holes, Jugglers Lane – Cllr Grafton had chased up the planings which were shortly to arrive. He agreed to ask Steve Leonard if there will be any transporting costs involved. **Action: Cllr Grafton**

Roof - Redbarn - Cllr Grafton reported that the roof is due to be mended before Christmas. He had replied to the e-mail enquirer.

Noticeboard at Nolands - Cllr Tomlinson had looked into the costs of obtaining a new noticeboard which were approximately £500. Cllr Purslow agreed to check whether there would be a Highways cost of installation and he would also contact Jane Vaughan at Wiltshire Council to explore the possibility of an emergency grant. It was agreed to discuss whether the Parish Council can afford to replace the board at the January Parish Council meeting. **Action: Cllr Purslow, and Parish Clerk for the Agenda.**

Bridleway at Nolands - Cllr Purslow reported that a Bridleway sign at Nolands would cost approximately £140. Mrs Henshaw stated she would be happy to contribute to any installation costs.

WWI Activities - There was a discussion on whether the purchase of two memorial seats at a cost of £1.5k was affordable to commemorate the 2019 Year of Peace. It was agreed to discuss at the January Parish Council meeting. It was suggested asking the community to help raise funds for the cost of the benches. **Action: Parish Clerk for the Agenda**

No parking sign by Defibrillator, Cherhill - Cllr Evans reported that the new sign appeared to be working and there had not been anyone blocking the defibrillator access since it had been installed.

Planter for Marsh Lane - Cllr Tomlinson had located a robust planter at a cost of £400. The matter will be discussed along with other Parish Council finances at the January meeting. **Action: Parish Clerk for the Agenda**

3527 Accounts

HMRC - Clerk Q3 tax from 6 Oct to 5 Dec 2018 at £151.80 - proposed to be approved by Cllr Grafton, seconded by Cllr Evans. **APPROVED**

Clerk's expenses from 1 Nov to 13 Dec 18 for a new Clerk laptop - £358.99 - proposed to be approved by Cllr Tomlinson, seconded by Cllr Cavanagh. **APPROVED**

Cllr Tomlinson signed off the approved Q2 reconciliation of accounts spreadsheet.

3528 Planning

There were no current planning applications to review

3529 Tommy Croker Playing Field

Mr John Ashcroft had met informally with Cllrs Tomlinson and Grafton to discuss the current financial situation regarding the Tommy Croker playing field, where it was re-established that the Parish Council carry the maintenance costs and the Charity pay for any new equipment.

There had been some ongoing problems setting up new members on the bank account which had caused financial issues, and Mr Ashcroft had personally covered the costs incurred and was now substantially out of pocket. The following costs were proposed to be approved for payment by Cllr Tomlinson, seconded by Cllr Grafton:

2016	Invoice 8	£65.46 for petrol and mower maintenance costs to J Ashcroft
2017	Invoice 9	£128.71 for petrol and mower maintenance costs to J Ashcroft
2018	Invoice 10	£331.35 for petrol and mower maintenance costs to J Ashcroft
2018	Invoice 1183	£92.78 for repairs and bearings to The Children's Playground Co Ltd

APPROVED

3530 Flood/Emergency Plan

An e-mail had been received from Renate Malton, The Flood Resilience Officer at Wiltshire Council regarding the data protection impact on Parish Council emergency plans, and asking the Parish Council to consider making a more detailed Emergency Plan with reference to flooding in the parish.

Cllrs Grafton and Purslow agreed to look further into the matter and seek approval from relevant parties to use their details. **Action: Cllrs Grafton and Purslow**

3531 Resilience Planning

An e-mail had been received from the Scottish and Southern Electricity Networks as the Parish had been identified as suffering a high number of faults on the electricity network over the past year. The

SSEN wanted to ensure the Parish had a resilience plan in place so they could help in the event of an outage. It was agreed to pass The Parish Council's contact information on as requested (with primary contacts being Cllr Purslow for Yatesbury and Cllr Cavanagh for Cherhill), but that there was no resilience plan in place. **Action: Clerk to respond**

Cllr Cavanagh suggested forwarding the e-mail to Heather Crawshaw of the Cherhill Good Neighbour Scheme as she may be interested in the information. **Action: Clerk**

3532 Traffic Calming Measures, Yatesbury

Cllr Tomlinson reported that since Spring 2018, costings for proposals for traffic calming measures had doubled to £5k. CATG had agreed the Parish Council could cover 30% of any costs spent and they would pick up the rest of the cost up to the £5k limit. It was agreed that this figure was too high for the Parish Council to afford and there were discussions regarding how to solve the problem.

It was agreed that Cllr Tomlinson should ask for a re-quote for flat gates, cattle grid and a Yatesbury sign only. **Action: Cllr Tomlinson**

3533 Councillor Responsibilities

Newsletter – Cllr Evans asked for contributions to the next newsletter by **15 December**.

Parish Steward - Cllr Purslow agreed to chase up the next dates for visits by the Parish Steward.
Action: Cllr Purslow

Cllr Purslow reported that he will step down as Chairman in May 2019.

3534 Date of next meeting

Thursday 31 January, 7.30 pm, Cherhill
Thursday 28 February, 7.30 pm, Cherhill
Thursday 4 April, 7.30 pm, Yatesbury

Action: Clerk to book the Village Halls

The meeting closed at 9.15 pm.